



CITY OF
MARATHON, FLORIDA

Planning Department

9805 Overseas Hwy, Marathon, FL 33050
Phone (305) 743-0033 www.ci.marathon.fl.us

Alcoholic Beverage Permit Application 2017

FEE: \$600.00 (Without Objections)

Any Additional Meeting with Mailed & Published Notice will be charged @ \$1,175.00

This application must be completed and returned with all supporting data to the City of Marathon Planning Department. Incomplete applications will be returned.

Applicant Name: _____

Mailing Address: _____

Phone Number: _____ Phone (Alt): _____

Email: _____

**If property is leased, applicant must submit notarized statement from the owner approving the submittal of this application.*

Property Owner Name: _____

Mailing Address: _____

Phone Number: _____ Phone (Alt): _____

Email: _____

Legal Description of Property:

Key: _____ Mile Marker: _____

RE Number: _____

If in metes and bounds, attach a legal description on separate sheet.

Property Description:

Street Address of Property (if applicable), or General Location Description:

Land Use District: _____

Zoning District: _____

Present Use of Property: _____

Proposed Use of Property: _____

Property Site Size: _____

Gross Floor Area in Sq Ft (Non-Residential Use): _____

Are there any pending code violations on the property?

Yes

No

If Yes, Please Explain:

Requested Type Of Alcoholic Beverage:

- 1APS BEER, package only
- 1COP BEER, on premises and package
- 2APS BEER and WINE, package only
- 2COP BEER and WINE on premises and package
- 6COP BEER, WINE and LIQUOR, on premises and package
- 6COP SRX RESTAURANT, no package sales
- 6 COP SR RESTAURANT, package sales
- 6COP S MOTEL, package sales
- 5SPX EXCURSION BOAT, no package sales
- 11-C PRIVATE CLUB; CABANA CLUB
- 12RT RACETRACK, LIQUOR, no package sales

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Applicant Name (Please Print)

Applicant Signature

Date

**NOTARY STATE OF FLORIDA,
COUNTY OF MONROE**

The foregoing instrument was acknowledged before me on this _____ day of _____, 20____, by _____ who is personally known or who produced _____ for identification.

Signature of Notary Public – State of Florida

My commission Expires:

Supporting Documents

All applicable items must be submitted with the application to be considered complete. Incomplete applications will be returned.

<input type="checkbox"/>	PROOF OF OWNERSHIP: deed, lease or pending sale contract
<input type="checkbox"/>	LOCATION MAP
<input type="checkbox"/>	PHOTOGRAPHS of the Property
<input type="checkbox"/>	SEALED AND SIGNED SURVEY OR SITE PLAN by a Florida registered surveyor, engineer, or architect, showing all structures and parking facilities with all dimensions to scale
<input type="checkbox"/>	LETTERS OF COORDINATION from the Florida Department of Transportation (FDOT) stating that the specifications and design standards have been met for all access to the property from US 1.

*Engineering review fees are not included in this application fee

Application Procedures

Within ten (10) working days of the receipt of the complete application package, including all supporting documents and payment of the application fee, Planning Staff shall review the application for compliance with the City of Marathon Land Development Regulations and will notify the applicant of completeness or deficiencies.

The Planning Director shall review the application and may grant, grant with conditions, or deny an Alcohol and Beverage Permit. The Applicant shall provide written notice to all adjacent property owners (within 300 feet of the subject property) of the City’s intent to issue the Alcohol and Beverage permit.

If a public hearing is requested, it will be scheduled before the Planning Commission. The person requesting the appeal shall be responsible for providing notice of the hearing in accordance with the provisions of Article 17, Chapter 102 of the City of Marathon’s Land Development Regulations.

If a public hearing is not requested within 35 days, the City manager or his designee shall issue the Alcoholic Beverage Use Permit.

2017 Planning Commission Meeting Schedule

Application Deadline											
12/01/16	01/01/17	02/01/17	03/01/17	04/01/17	05/01/17	06/01/17	07/01/17	08/01/17	09/01/17	10/01/17	11/01/17
Planning Commission Meeting Date											
01/17/17	02/21/17	03/20/17	04/17/17	05/22/17	06/19/17	07/17/17	08/21/17	09/18/17	10/16/17	11/20/17	12/18/17

Meetings are held the 3rd Monday of the month at 5:30pm.

STAFF CONTACTS: The Planning Department will guide your application from start to finish, engaging other City departments or agencies as needed. You will receive a copy of the staff report one week before your meeting.

George Garrett
 Planning Director
garrettg@ci.marathon.fl.us
 305-289-4111

Brian Shea
 City Planner
sheab@ci.marathon.fl.us
 305-289-4112

Geovanna Torres
 City Planner
torresg@ci.marathon.fl.us
 305-289-4109

APPEALS: An appeal of the decision of the Planning Commission may be made within 30 working days from the date of such decision. The appeal will be heard by the City Council within 45 working days of receipt of a complete appeal application.

In accordance with FL Statute 286.0105 if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065\(3\)](#).