



CITY OF  
**MARATHON**, FLORIDA  
 Planning Department

9805 Overseas Hwy, Marathon, FL 33050  
 Phone (305) 743-0033 www.ci.marathon.fl.us

**Determination of Building Rights**  
**Fee \$300.00**

**No application for determination of building right(s) shall be accepted if the sender site has any open permits or active code violations; all bonds, assessments, back city taxes, fees and liens (other than mortgages) affecting the parcel shall be paid in full prior to recordation of the warranty deed for the transfer of the building right.**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

**Property Description**

Mile Marker \_\_\_\_\_ Key \_\_\_\_\_

Legal Description: \_\_\_\_\_

Real Estate Number(s) \_\_\_\_\_

Physical Address \_\_\_\_\_

Type of Units     Residential                       Transient                       Commercial

Number of Unit(s) or Amount of Square Feet \_\_\_\_\_

**The applicant should provide, at a minimum, the following documentation, to support the existence of each right:**

- Proof of ownership of the property
- Documentation of a permit or other local government action from the City or Monroe County; or
- Proof the structure exists or existed in 1996 on aerials, surveys and property appraiser records
- Proof the structure could have been permitted under the applicable zoning district regulations in effect at the time the structure was constructed
- For transient units, a Florida Department of Business and Professional Regulation (DBPR) license number and Monroe County Occupational License;
- Documentation of utility bills that demonstrates the use and occupancy of the structure for six months or more

- Rental, occupancy, or lease agreements; or
- Other similar documentation as approved by the Director in order to verify each building right.

Please list (use back of application if needed) any specific information you want us to know about this property.

**The issuance of “Determination of Building Right” by the City shall be recorded in the chain of title as an inchoate right upon the sender site. The right to use a recognized building right on the sender site or transfer from the sender site shall exist in perpetuity; however this right is extinguished upon transfer to a receiver site.**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date