

Business Occupancy

Self Inspection Check List

1. OCCUPATIONAL LICENSE

- Current occupational license posted.

1. STREET NUMBERS:

- Street number shall be visible from the street with contrasting colors.
- Minimum size of 6 inches in height.

2. FIRE EXTINGUISHER(S) :

- Minimum size 2A-10BC or as required by code.
- Must have current inspection certification on the extinguisher.
- Must be mounted no higher than 5' high and no lower than 4" above floor.
- Additional and/or special purpose extinguisher may be required according to occupancy. See specifications on City Web Site \
- These must be clear and unobstructed.

3. ELECTRICAL :

- All circuits shall be identified, blanks in all unused circuits.
- Wiring shall be in conduit.
- Extension cords shall not be used as permanent wiring.
- Identify electrical rooms.
- Exit lighting and emergency lighting shall be installed and operational when required by the Life Safety Code and Building Code. See specifications on City Web Site .
- Existing fixtures shall be maintained in operating condition.

4. EGRESS:

- Keep all exits unobstructed at all times.
- Keep all hallways unobstructed and clear.

5. FIRE ALARM SYSTEMS :

- Back up power – Make sure back up power comes on if power failure occurs.
- All alarm components must be clear and unobstructed.
- Testing** – Full function test is required annually, Occupant shall test system monthly and maintain an accurate log book. Every device shall be activated at least once annually.
- Fire alarm systems shall be tagged per State Fire Marshals Office.

6. SPRINKLER AND STANDPIPE SYSTEMS:

- All sprinkler heads must be clear and unobstructed.
- All sprinkler heads can not be within 18" of stock.
- Extra supply of sprinkler heads should be stored on the premises for replacement purposes.
- Sprinkler Requirements per square feet
< 300 ft². no less than 6
= 300-1000 ft² no less than 12
> 1000 ft² no less than 24
- A special Sprinkler Wrench should be provided and on premises.
- All system components shall be clear and unobstructed. Minimum 36" clearance.
- Fire department standpipe connections shall be clear and unobstructed.
- Inspectors test valves shall be clear and unobstructed.
- The responsibility for maintaining the sprinkler system is the obligation of the owner of the property. The system shall be inspected and tagged annually, in accordance with NFPA standard 25.
- The fire department should also be notified if the system or a major portion of it is temporarily taken out of service. Fire watch may be required.

7. HOOD SYSTEMS:

- All filters shall be cleaned as needed. All filters must be baffled type, per NFPA 96. Mesh type filters are no longer approved.
- All records of testing and cleaning must be up to date.
- Extinguishing systems shall be certified every 6 months.
- The opening that is required for accessibility in the duct system shall be clear and unobstructed for cleaning and inspection purposes.
- A Sign shall be placed on the access panels stating: "ACCESS PANEL – DO NOT OBSTRUCT".

8. MISCELLANEOUS:

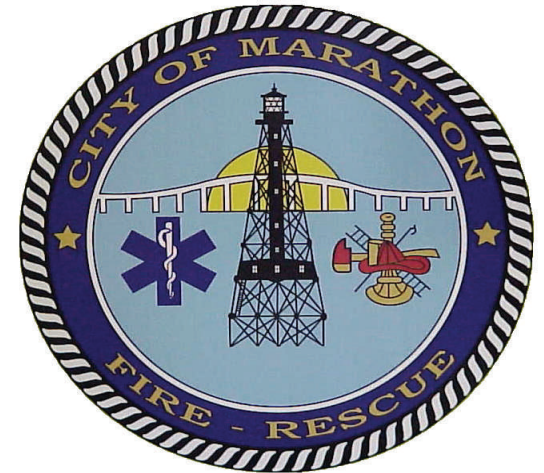
- Inspections conducted annually.
- Maintain grounds and building free of debris.
- Fire lanes must be posted and clear.
- Dumpsters must be at least 7^{1/2}' from the building and the area around it must be kept clear of boxes and debris.
- Fire hydrants must be kept clear and unobstructed. No parking within 7^{1/2} feet.
- Fire wells must be painted, kept clear and unobstructed, tested at least annually.
- Storage prohibited within 36" of electrical panel box, within 18" of lighting or sprinkler heads.
- Hazardous materials—Requirements vary according to items in stock. May require list of quantities, product and material safety data sheets. Proper storage of all materials is mandatory.
- Other requirements vary according to type of occupancy.
- Other Fire / Life Safety Issues per FFP Code available on the city website.

www.ci.marathon.fl.us

Marathon Fire Rescue “Dedicated to the Community”



Marathon Fire Rescue
Fire Prevention Division
12397 Overseas Highway
Marathon, FL 33050



“THINK SAFETY”

**HELP US TO PROTECT YOUR
BUSINESS BEFORE A FIRE STARTS !**

The City of Marathon Fire Rescue

Will be making a Fire Safety Inspection on
your business the week of:

We have provided a check list of fire safety
requirements for businesses operating within
the Marathon City Limits.

Should you have any questions, please contact

MARATHON FIRE RESCUE

12397 Overseas Highway

Marathon, FL 33050

Office: (305) 743-5266 **Fax:** (305) 289-9834

Monday—Friday 8:30 am to 4:30 pm