



CITY OF  
**MARATHON**, FLORIDA

9805 Overseas Highway, Marathon, FL 33050  
Phone (305) 743-0033 Fax (305) 743-3667 www.ci.marathon.fl.us

### Application for Use of Amphitheatre & Park

Facility to be Rented \_\_\_\_\_

Date(s) to be Rented \_\_\_\_\_ Rain Date(s) \_\_\_\_\_

Hours to be Utilized \_\_\_\_\_

Applicant \_\_\_\_\_

Phone Number \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Address \_\_\_\_\_

Organization Name \_\_\_\_\_

Title, Purpose, or Description of Event

#### Amphitheatre Rental

**Category I** – This category shall be defined as any City sponsored, co-sponsored or City supported activity where the City plans, conducts and controls or offers some degree of activity participation, i.e. facility, leadership, funds labor, etc. This would include all youth-sponsored activities and school or community-related activities.

*Additionally* any non-profit group/organization or community function that separates community activities from “for profit” activities of private enterprise, provide direct positive benefits to the residents of the City of Marathon.

*For example:* A non-profit organization that provides a community function where income to the organization benefits community programs, where a voluntary donation may be received. This would also include all community civic clubs such as Lions, Rotary, etc.

Amphitheatre	
Fee	-0-
Other charges Cleaning/damage/key deposit	\$ 200

**Category II** –Activities including, private parties such as wedding receptions, retirement banquet, class reunions and other private parties of this nature shall be classified as Category II on an hourly basis @ \$ 100 per hour with a \$ 200 cleaning deposit.

Amphitheatre	
Fee	\$100 per hour
Other charges Cleaning/damage/key deposit	\$ 200

**Category III** – Commercial venues and for-profit events.

<b>Amphitheatre Commercial</b>	
Daily 8:00 a.m. – 11:00 p.m.	\$ 1,500
Set up days	\$ 700
Vendors	\$ 250
Other charges Cleaning/damage/key deposit	\$ 1,500

The rental includes the use of the Amphitheatre, dressing room concession/warming kitchen. The City will not provide the use of any audio or recording equipment. However, outlets are available for sound. Events must end by City Code.

Keys *must* be picked up the day prior to the event. **Failure to obtain keys may result in a minimum charge of \$ 60.00 for a two-hour callout.** Keys must be returned within 24 hours of use. Failure to return keys could result in forfeiture of your deposit.

Damage or excess clean up will be billed to user at actual replacement cost. Any costs will be charged against the deposit, or you will be billed. If the total charge is greater than the deposit, the applicant will be responsible for the balance.

**NOTE:** There is *No Smoking* inside any City facility. Live animals, except seeing-eye and K9 dogs, are not allowed inside the facilities.

**Description of Event.** Applicant agrees that the following is an accurate description of the event.

a.) Type of Event: \_\_\_\_\_

b.) Type of Music: \_\_\_\_\_

c.) Event Start Time \_\_\_\_\_ End Time \_\_\_\_\_

d.) Will food be served?  Yes  No

e.) Will there be amplified sound?  Yes  No

f.) Will applicant need access to electrical room?  Yes  No

g.) Will alcohol be served?  Yes  No

h.) Will applicant need Sheriff Officers present?  Yes  No

i.) How will traffic and parking be accommodated?

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**Applicants must provide letters of approval from the following:**

Fire Department 305-743-5266 \_\_\_\_\_

Sheriff's Department 305-289-2430 \_\_\_\_\_

Companies providing services such as port-a-potties, garbage etc. \_\_\_\_\_

**Site Plan** drawings must be submitted with your application. A sketch specifying the location and contour of the special event area, pedestrian access, number and location of the vendor display areas, barricade locations, special signage locations, traffic and parking patterns (including handicap accessibility), location of port-a-potties, location of out

Provide the following attachments, as applicable:

1. Appropriate rental amount, including the deposit amount for damage/cleaning/key deposit, made payable to the City of Marathon. A reservation will *not* be held without appropriate fees.
2. If applicant is a business, provide a copy of city business license or application.
3. Evidence of liability insurances (includes everyone involved in the event) to the City of Marathon is required in the amount of one million dollars, naming City of Marathon as co-insured.

**Hold Harmless Agreement**

In consideration of the use of the \_\_\_\_\_ the undersigned on behalf of himself, his principal, and his agents, hereby agrees to defend and hold the City of Marathon and its officials, employees and agents, harmless against any claims and/or lawsuits for personal injury and/or property damage arising out of, or in any way connected with the use of the above described premises, except for injuries or damages caused by the sole negligence of the City.

**NOTARY STATE OF FLORIDA,  
COUNTY OF MONROE**

The foregoing instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known or who produced \_\_\_\_\_ for identification.

\_\_\_\_\_  
Signature of Notary Public – State of Florida

\_\_\_\_\_  
My commission Expires:

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### For City Use Only

The above use and/or structure is approved upon compliance with all applicable local, state and federal laws and regulations and with the following conditions of approval, if any.

Does this event qualify as a Special Event?  No  Yes. If yes, the conditions are:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**Indicate Approval & Initial**

Parks & Recreation \_\_\_\_\_  Yes  No

Police \_\_\_\_\_  Yes  No

Public Works \_\_\_\_\_  Yes  No

Fire \_\_\_\_\_  Yes  No

Rental Amount Paid \$ \_\_\_\_\_ Date Deposit Paid: \_\_\_\_\_

Deposit Refund Approved:  Yes  No

If **No Explain** \_\_\_\_\_

If **Yes**, date refunded & mailed/picked up:

\_\_\_\_\_  
\_\_\_\_\_

Check Number \_\_\_\_\_

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